



## EARNEST MONEY TRANSFER REQUEST FORM

### Background/Purpose:

It has come to our attention that an Earnest Money Check that you submitted for a previous property Purchase and Sale Agreement has ended in termination. Opposed to RE/MAX Center having to return the Earnest Money to our Client and requiring Client to resubmit those funds towards a new property Purchase and Sale Agreement, there are specific steps to accommodate such request: 1) Client submits the GAR Form F83 (Unilateral Notice to Terminate Purchase and Sale Agreement and Proposed Disbursement of Earnest Money) which has been provided by your agent, and 2) Client completes this RE/MAX Center Earnest Money Transfer Request form to facilitate process.

So that we are able to abide by real estate guidelines and complete this Earnest Money transfer request for your new property Purchase and Sale Agreement, please complete and return this form within 3 business days:

Client Name: \_\_\_\_\_

Physical Resident Address: \_\_\_\_\_

Realtor: \_\_\_\_\_

Terminating Property Agreement Address: \_\_\_\_\_

\_\_\_\_\_

Amount of Earnest Money Held: \_\_\_\_\_ Date: \_\_\_\_\_

New Property/Agreement Address: \_\_\_\_\_

\_\_\_\_\_

### Purchaser Authorization:

The following signature(s) constitutes my/our authorization to transfer the earnest monies associated with terminated agreement above to new agreement and representative properties as indicated above. I understand that my name will appear in the memo section of check payable to RE/MAX Center and once processed, a copy of this form will be returned to me for my records.

Purchaser 1: \_\_\_\_\_ Date: \_\_\_\_\_

Purchaser 2: \_\_\_\_\_ Date: \_\_\_\_\_

#### To Be Completed by RE/MAX Center Management Only:

Accepted date of transfer request: \_\_\_\_\_ Initials

Transfer request completed: \_\_\_\_\_ Initials